Seattle SHRM College Relations and Emerging Career Director

Position Summary:
The College Relations and Emerging Career Director is a pivotal member of the Seattle SHRM Board of Directors, responsible for fostering relationships with local colleges and universities, supporting student chapters, promoting the HR profession to emerging career professionals and our mentorship program. This role plays a critical part in nurturing the next generation of HR leaders.

Key Responsibilities:

- **Student Chapter Engagement:**
  - Serve as the liaison between the UW SHRM/UW Bothell student chapters and Seattle SHRM.
  - Collaborate with student chapters on programming events, identifying speakers, planning topics, and discussing membership benefits.
  - Attend as many student chapter events and meetings as possible.
- **Mentorship Program Leadership:**
  - Continue leadership of the mentoring committee.
  - Develop programs and activities for the mentoring committee.
  - Facilitate connections between student members and professional mentors.
  - Act as a mentor to college students seeking a career in HR.
- **Emerging Career Professional Initiatives:**
  - Develop and implement initiatives to support emerging career professionals entering the HR field.
  - Create networking opportunities, workshops, and educational programs tailored to their needs.
  - Collaborate with industry partners to provide mentorship and career guidance.
  - Promote the benefits of SHRM membership to emerging career professionals.
- **Chapter Development and Representation:**
  - Participate in the development and implementation of short-term and long-term strategic planning for the chapter.
  - Represent the chapter in the HR community, especially amongst student populations and emerging career professionals.

    - Attend all monthly chapter and board meetings.
    - Recommend community service projects to be supported by the chapter.
- **Professional Development:**
    - Participate in the SHRM College Relations Core Leadership Area conference calls and webcasts.

Resources Available:

- SHRM provides various resources to support the College Relations and Emerging Career Director, including:
    - Chapter Best Practices
    - Chapter Position Descriptions
    - Fundamentals of Chapter Operations
    - SHRM's Student Programs Website
    - College Relations Toolkit

Commitment:

As a member of the Seattle SHRM Board of Directors, the College Relations and Emerging Career Director is expected to dedicate a significant amount of time to managing programs, fostering student engagement, supporting emerging career professionals, attending meetings, and promoting the chapter within universities.

Sources and related content